**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024**

**WORTHING 4 REFUGEES**

**CHARITY REGISTRATION No: 1169912**

**WORTHING 4 REFUGEES**

**TRUSTEES ANNUAL REPORT - FOR THE YEAR ENDED 31ST MARCH 2024**

**The trustees present their report on the accounts of Worthing 4 Refugees** (registered charity number 1169912) **for the year April 2023 - March 2024.**

**LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Number: 1169912

Start of financial year: 1st April 2023

End of financial year: 31st March 2024

**TRUSTEES AT 31ST MARCH 2023**

Andrew Fadoju

Valerie John

Timothy Ransley

Lynnette Richards

Phillip Rugg

Rebecca Sellens

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

**GOVERNING INSTRUMENT CIO - FOUNDATION**

Registered 26th October 2016

**CORRESPONDENCE ADDRESS**

Worthing 4 Refugees

℅ Maybridge Community Church

77 The Strand

Worthing, BN12 6DR

**PRIMARY BANKERS**

Barclays

1 Churchill Place

London, E14 5HP

**OBJECTS**

The objects of the CIO are:

(a) The relief of financial hardship amongst those granted refugee status and those seeking asylum and their dependants living (temporarily or permanently) in Worthing and the surrounding area.

(b) To preserve and protect the physical and mental health of those granted refugee status and those seeking asylum and their dependants.

(c) To advance the education and training of those granted refugee status and those seeking asylum and their dependants in need thereof so as to advance them in life and assist them to adapt within a new community.

(d) The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances.

**OBJECTS ACTIVITIES**

The main activities undertaken for the public benefit in relation to fulfilling the objects of the charity are as follows:

**a) The relief of financial hardship**

Worthing 4 Refugees has ensured the relief of financial hardship through a range of direct responses and by facilitating help from others. Examples include securing the donations of necessary household goods for Ukrainians as they moved into their first independent accommodation in Worthing, and continuing to obtain and distribute free Vodafone SIM cards to Ukrainian refugees to assist them with integration and finding employment. We were able to secure a laptop from Computers4Charity that we donated to one asylum seeker, and we sourced and purchased some essential baby equipment for another asylum seeker who was expecting a child.

We continued to work as a partner with the local food banks and referred refugees and asylum seekers to them for food and supplies when needed, and we referred many refugees and asylum seekers to another local Catholic charity which donates free household furniture and other items to people in financial difficulty.

We compiled a list of local free cafes for families in financial hardship, and a list of local “warm spaces”; places they could go during the winter months to have a hot drink and some company.

We continued to help with transport to access English lessons and medical appointments.

We provided ongoing help with the completion of forms to claim benefits where appropriate, and our Christmas appeal enabled us to buy Christmas presents and treats for families struggling with the rising costs of living.

**b) To preserve and protect physical and mental health**

We have arranged many social connections for the more isolated families who have found integration more difficult, including invitations to gatherings such as our International Drop-in which takes place every month.

Regular visits have been made to Syrian and Afghan families to offer friendship and support, and to check on their physical and mental wellbeing, and we have maintained regular contact with Ukrainian refugees to ensure they know there is support available if they need it.

Through our local knowledge and contacts, we have been able to recommend other local groups to refugees and asylum seekers who needed specific help, and we have made referrals to organisations such as Worthing MIND, which organises sessions especially for refugees and those seeking asylum, to provide them with mental health care and trauma support.

Our Charity Lead completed some training on the impact of trauma on refugees and people seeking asylum.

We make a point to encourage ‘normal’ friendships amongst volunteers and refugees and asylum seekers (whilst ensuring that safeguarding policies and practices are always met) so that refugees and those seeking asylum feel they have a strong social network locally. We have found that many refugees and asylum seekers ‘go the extra mile’ by sharing trips to the park with their children, inviting others to the theatre, going for walks together, etc.

Our trained and vetted social workers continued to support families with specific practical aspects such as applying for benefits, registering with GPs, applying for school places, etc., whilst also supporting their general health and wellbeing, and in order to help refugees and asylum seekers feel more confident when going to appointments such as to the doctor, dentist, or hospital visits, etc., we have continued to recruit and organise a bank of friendly volunteers to provide transport and language translation.

We work hard to ensure all refugees and asylum seekers have access to local English classes as we recognise that language barriers increase feelings of isolation as well as impact friendships and a sense of local connection.

**c) To advance the education and training of those granted refugee status and those seeking asylum and their dependants**

Through our bank of trained voluntary ESOL (English for Speakers of Other Languages) teachers, we have continued to provide the informal teaching of English to Syrian, Afghan and Ukrainian families in their homes, in addition to supporting and encouraging more formal English language learning at local colleges. To reinforce learning, our volunteer befrienders have continued to give refugees and asylum seekers regular opportunities to chat and practise their English.

We have liaised with other ESOL providers to ensure the continuation of formal ESOL teaching in the area.

We recognised that there was a need for local English conversation classes that are immediately and continually accessible to refugees and asylum seekers, so we applied for and secured a council grant to fund our own Basic English Conversation Classes to be run 51 weeks of the year, which we pay a self-employed ESOL teacher to lead. This also included the commissioning of a curriculum especially relevant to the local area. These classes will begin in early summer 2024.

One of the fathers of a refugee family was supported to complete a car mechanic course and was then supported into employment, and a mother from another refugee family was supported to begin a hairdressing course and continues to study.

One of our Trustees taught two classes of year 6 children at a local primary school, and another Trustee visited several local schools during Refugee Week.

We were able to give assistance to a refugee child who had been excluded from school, giving him and his family support whilst liaising between them and the school.

Our Charity Lead and our employed Project Manager completed an online Bullying and Harassment training course.

Worthing 4 Refugees has continued to support families as their young children start school or move up through the school system.

**d) The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life**

Worthing is a busy seaside town that borders the South Downs National Park and has many local attractions. There is a wide range of leisure activities within the town and the surrounding area and refugees and people seeking asylum are encouraged to take full advantage of these opportunities.

Worthing 4 Refugees has arranged several social activities throughout the year. These include a very successful “International Cultural” event to raise funds and to bring together people of different nationalities and cultures with a multi-national choir, Ukrainian dancing, and Middle Eastern food. This was well attended by our volunteers, members of the local community, and refugees and asylum seekers of various nationalities. We also held a successful Christmas Party attended by all nationalities of refugees and asylum seekers, and through a fundraising campaign we were able to give gift bags of food treats to each family who came. We also secured tickets from the local theatre which were donated to families as Christmas gifts.

We continued to provide a space for the International Drop-in sessions twice a month, where families are able to gather for a drink and a snack, friendship, advice, and crafts and games for the children. Mid-way through the year, due to the successful organisation of social gatherings especially for the Ukrainian refugees, we reduced our International Drop-in sessions to once a month.

The charity has continued to network with Adur and Worthing Borough leisure providers to offer access to recreational facilities to refugees and people seeking asylum.

**PUBLIC BENEFIT**

The trustees of the charity have had due regard for the guidance on public benefit as issued by the Charity Commission when making decisions or exercising any powers in relation to the Objects of the Charity and the activities that the charity undertakes. The trustees have agreed the following statement: “We the Trustees of Worthing 4 Refugees have had due regard to the Commission’s Public Benefit Guidance when preparing this report”.

**VOLUNTEER CONTRIBUTION**

With only one paid part-time member of staff, much of the work of Worthing 4 Refugees work is undertaken by volunteers. This includes the CEO, trustees, planning group, ESOL teachers, caseworkers, translators (we have access to Arabic, Farsi, Dari, Pashto, Ukrainian and Russian translators), befrienders, and other general volunteers. The contribution made by these volunteers is immense. They enable outcomes for the refugee families and people seeking asylum of empowerment and independence, integration and contribution to the community, a sense of belonging, security and safety, hope for the future, and the ability to become a fully functioning member of society. This is by no means an easy task for the refugees or asylum seekers who have fled war, have had an uncertain time waiting to be resettled, and then face all the cultural changes and learning the language when they arrive in the UK. The volunteers who work with the families are tireless in their acceptance of them; warm, welcoming, accommodating, empowering and caring. They have on many occasions gone ‘the extra mile’, and as a result, the refugees and asylum seekers report that they feel secure, safe, loved and accepted into the community. Without the work of these volunteers, integration and resettlement would be extremely difficult.

**ACHIEVEMENTS AND PERFORMANCE**

The war in Ukraine and the need to source places to live for Ukrainian refugees in Worthing has been an ongoing challenge for Worthing 4 Refugees this year, and the charity has continued to be adaptable and creative in response to this need, in line with the charity objectives and resources available. Ongoing assistance has been offered to families arriving from Ukraine, and the charity has developed deeper relationships with local groups, authorities and people of goodwill to ensure the continuation of support to Ukrainian refugees and their hosts, and people seeking asylum. Specifically, Worthing 4 Refugees secured funding as a joint bid with two other local organisations to enable the employment of a Ukraine Support Coordinator, and has provided regular support to the post holder.

The need for housing continues to be a barrier to integration and in seeking sustainable solutions, we are in ongoing discussions with West Sussex County Council, Adur and Worthing Borough Council and other interested parties. Worthing 4 Refugees continued discussions with another charity about a possible partnership to provide housing for the future.

The charity continued to employ a part-time Project Manager to support the sustainability and strategic growth of the charity, and continued to recruit and organise a bank of volunteers, for whom a successful thank-you event was arranged.

The Charity Lead prepared and delivered training to the West Sussex County Council Ukraine Support Team, and she gave talks to local churches and liaised with local charities to inform them about our work, including CREW and the Time to Talk team.

Refugee Week was marked by providing resources to local schools to hold assemblies. We also displayed relevant articles on our website as well as sending them out to our supporters and volunteers, and we shared the Refugee Week Powerpoint resource with local churches.

We arranged a Christmas Appeal as a way of fundraising specifically for the provision of Christmas gifts for families, but also to widen awareness of and support for the charity in the local community. We organised a Christmas party for families which included food, games, gifts for the children and a bag of treats for each family to take home.

A successful ticketed fundraising event was planned and organised which incorporated a celebration of international cultures with music, dancing and food. This brought together different nationalities of refugees and asylum seekers with volunteers and members of the local community.

The charity continued to support individuals and families in their applications for British Citizenship, and work towards this was aided by skilled volunteers.

The Worthing 4 Refugees website and mailing list remains key to recruiting new volunteers, receiving donations and keeping supporters up to date through regular news and prayer updates, which have been well received.

Partnership with several local churches remains strong; Maybridge Community Church continues to host this initiative, the trustee board includes representatives from Elim Church Worthing, Redeemer Church and Maybridge Community Church, and other local churches remain very supportive. They have requested talks and/or updates for their congregations and in some cases have then donated regular or one-off gifts to the work of the charity.

The charity has continued to provide the teaching of English to refugees and asylum seekers through the organisation of regular one-to-one English lessons with a bank of volunteer trained ESOL teachers. In addition, and in recognition of the need for English lessons which are readily available and accessible throughout the year, we successfully applied for a grant to fund our own Basic English Conversation Classes, for which we commissioned a Worthing-specific curriculum. We have recruited an ESOL teacher, whom we pay monthly on a self-employed basis, to run these lessons, which will begin in early summer 2024.

**FINANCIAL REVIEW**

The generosity of members of the public and churches, and ongoing access to funds carried over from last year, means Worthing 4 Refugees is in a strong and viable financial position to enable the work of supporting refugees and people seeking asylum in Worthing to continue.

**RESERVES POLICY**

The charity has a reserves policy in operation. The Worthing 4 Refugees Reserves Policy is as follows: “A reserves policy will be in operation. Annually, the trustees will review the figure required to be in reserves, depending on the situation at hand and bearing in mind projected budgets”

Previously, the Home Office requirement for Community Sponsorship Groups was for financial reserves to be held of £4,500 per refugee adult per year for the period that the Home Office scheme is operational (i.e. 2 years from the date that the family entered the country), so Worthing 4 Refugees has adopted this figure. As this time limit has now expired, Worthing 4 Refugees reviewed and set its own reserves policy and has agreed that £2,000 be retained as free reserves as this represents three months of the costs of the operation of the charity (excluding staff costs which began in March 2023).

Does the reserves policy figure of £2,000 need updating to include staff costs? Laura

**FUNDRAISING**

The main source of funds for the charity this year has been regular giving, mainly through standing order and cash donations. The charity relies on the giving of local people who are in tune with the charity’s key objectives, that is to create a culture of welcome, safety, integration and justice for refugees and displaced people in the Worthing area.

We also raised funds from our International Cultural event and we benefited from local donors responding to the Ukraine war - some one-off gifts, others as a result of creative fundraising.

**RISK ASSESSMENT**

Worthing 4 Refugees maintains a Risk Register which is reviewed annually, or more often if the need arises. The principal risks facing the charity relate to the vital importance of recruiting sufficient appropriate volunteers to enable the work of the charity to continue, and to the funds to maintain the work of the charity being generated through donations and grants.

**TRUSTEE APPOINTMENT**

Trustees are appointed by the existing trustees through a process of personal recommendation, informal interview and trustees’ vote.

New trustees are provided with a copy of the charity’s Constitution and given access to past meeting minutes which includes financial updating. Trustees are also made aware of the charity’s policies including the Safeguarding Policy and procedures (this includes the safe recruitment of volunteers), the Complaints Policy, and the GDPR policy and procedures. The charity is a member of Trust Advice, which supports charities to remain compliant with all aspects of the law relating to charity status.

**ORGANISATION**

Worthing 4 Refugees is led by a CEO who was a founder member of the charity and was a trustee until 2021. She attends trustee meetings, working closely with trustees, and is committed to developing relationships with the families being supported, and in training and overseeing the work of the many volunteers that are integral to the success of the charity. The charity CEO also ensures that all databases and procedures are audited annually to confirm that they are compliant with GDPR law, with reporting on GDPR a standing item at all trustee meetings and takes responsibility for the regular monitoring of policies and procedures related to data, ensuring that all new trustees are aware of these policies. With the appointment in March 2023 of a part time Project Manager, who was previously a founder member of the charity and trustee from its registration to October 2017, the CEO will delegate to the Project Manager the operational side of the work.

Trustees hold at least two planned meetings per year. In addition, email or WhatsApp correspondence is used when issues need to be addressed urgently and/or extra meetings are arranged. The trustees have appointed a planning group of people with experience relevant to the work and objects of the charity. They also hold meetings approximately every two months throughout the year. This group also includes some trustees and is empowered to make day to day decisions relating to the wellbeing of those being supported by the charity.

**RELATIONSHIPS WITH OTHER PARTIES**

Worthing 4 Refugees liaises closely with West Sussex County Council’s resettlement team and Adur and Worthing Borough Council. The charity is also a member of Community Works (local support for the voluntary sector), and as such has connections with other local charities and voluntary groups.

Worthing 4 Refugees is affiliated with City of Sanctuary which is a national charity and has a connection with many national and local refugee charities. Worthing 4 Refugees is supported by many Worthing churches both through individual members of congregations and the church as a whole, and by the local mosque.

Worthing 4 Refugees also liaises closely with adult education providers and MET Northbrook College.

In addition, new support groups for Ukrainian refugees have sprung up in the local area, and new national charities to support refugees and people seeking asylum. Worthing 4 Refugees has worked in partnership where possible with these.

**WORTHING 4 REFUGEES**

**STATEMENT OF FINANCIAL ACTIVITIES AS AT 31ST MARCH 2024**

|  |  | Unrestricted Funds | Designated Funds | Restricted Funds | **Total 31-Mar-24** | **Total 31-Mar-23** |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Notes** | £ | £ | £ | **£** | **£** |
| **Income from:** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Donations and Legacies | 3a | 6,890 | - | 8,266 | 15,156 | 10,299 |
| Other Income | 3b | 1,290 | - | - | 1,290 | 29 |
|  |  |  |  |  |  |  |
|  |  | 8,180 | - | 8,266 | 16,446 | 10,328 |
|  |  |  |  |  |  |  |
| **Expenditure on:** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Charitable Activities | 4a | 18,033 | - | 5,577 | 23,610 | 7,123 |
| Governance Costs | 4b | 72 | - | - | 72 | 72 |
|  |  |  |  |  |  |  |
| **Total Expenditure** |  | 18,105 | - | 5,577 | 23,682 | 7,195 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **NET INCOME/EXPENDITURE** |  | (9,925) | - | 2,689 | (7,236) | 3,133 |
|  |  |  |  |  |  |  |
| Transfers between funds |  | 310 | - | (310) | - | - |
|  |  |  |  |  |  |  |
| **Net Movement in Funds** |  | (9,615) | - | 2,379 | (7,236) |  |
|  |  |  |  |  |  |  |
| Total Funds Brought Forward |  | 42,295 | 10,000 | 1,946 | 54,241 | 51,108 |
|  |  |  |  |  |  |  |
| **TOTAL CHARITY FUNDS CARRIED FORWARD** |  | 32,680 | 10,000 | 4,325 | 47,005 | 54,241 |
|  |  |  |  |  |  |  |
| Movements on all reserves and recognised gains and losses are shown above. All of the organisation's operations are classed as continuing. | | | | | | |
|  |  |  |  |  |  |  |
| The notes on pages 10 to 16 form part of these financial statements. | | | | | | |

|  |  | Unrestricted Funds | Designated Funds | Restricted Funds | **Total 31-Mar-24** | **Total 31-Mar-23** |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Notes** | £ | £ | £ | **£** | **£** |
| **Fixed Assets** |  |  |  |  |  |  |
| Tangible Assets |  | - | - | - | - | - |
|  |  |  |  |  |  |  |
| **Current Assets** |  |  |  |  |  |  |
| Cash at Bank and in Hand | 7 | 25,756 | 10,000 | 4,325 | 40,081 | 46,279 |
| Prepayments | 8 | 687 | - | - | 687 | 574 |
| Loans | 8 | 5,850 | - | - | 5,850 | 6,800 |
| HMRC Gift Aid | 8 | 367 | - | - | 367 | 588 |
| Unreturned course deposit | 9 | 20 | - | - | 20 |  |
|  |  |  |  |  |  |  |
| **Total Current Assets** |  | 32,680 | 10,000 | 4,325 | 47,005 | 54,241 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Creditors** falling due within one year | 9 | - | - | - | - | - |
|  |  |  |  |  |  |  |
| **Net Current Assets** |  | 32,680 | 10,000 | 4,325 | 47,005 | 54,241 |
|  |  |  |  |  |  |  |
| **Total assets less current liabilities** |  | 32,680 | 10,000 | 4,325 | 47,005 | 54,241 |
|  |  |  |  |  |  |  |
| **Net Assets** |  | 32,680 | 10,000 | 4,325 | 47,005 | 54,241 |
|  |  |  |  |  |  |  |
| **CAPITAL AND RESERVES** |  |  |  |  |  |  |
| **Funds of the Charity** |  |  |  |  |  |  |
| General Funds |  | 32,680 | - | - | 32,680 | 42,295 |
| Designated Funds | 5 | - | 10,000 | - | 10,000 | 10,000 |
| Restricted Funds | 6 | - | - | 4,325 | 4,325 | 1,946 |
|  |  |  |  |  |  |  |
| **Total Charity Funds** |  | 32,680 | 10,000 | 4,325 | 47,005 | 54,241 |

Approved by the Trustees on the ………………………………………………..

Signed on their behalf by …………………………………………………..

Signature:

1. **ACCOUNTING POLICIES**

**Basis of Preparation and Assessment of Going Concern**

**Basis of Preparation**

The financial statements have been prepared under the historical cost convention and on the going concern basis. The financial statements have been in accordance with accounting standards and comply with Financial Reporting Standard 102 (FRS102); Statement of Recommended Practice: Accounting and Reporting by Charities (FRS102) and the Charities Act 2011. The Charity meets the definition of a public benefit entity under FRS102.

**Going Concern**

The trustees consider that there are no material uncertainties about the Charity’s ability to continue as a going concern.

**Income**

***Recognition of Income***

These are included in the Statement of Financial Activities (SOFA) when:

* the charity becomes entitled to the resources;
* the trustees are virtually certain they will receive the resources; and
* the monetary value can be measured with sufficient reliability

***Income with Related Expenditure***

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

***Grants and Donations***

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

***Tax Reclaims on Donations and Gifts***

Income from tax reclaims are included in the SOFA during the same period as the gift to which they relate. For 2023-2024, the final figure is not available so a reasonable estimate has been made.

***Contractual Income and Performance Related Grants***

This is only included in the SOFA once the related goods or services have been delivered.

1. **ACCOUNTING POLICIES (Continued)**

***Gifts in Kind***

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income receivable.

***Donated Services and Facilities***

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

***Volunteer Help***

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

***Investment Income***

This is included in the accounts when receivable.

**Expenditure and Liabilities**

***Liability Recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

***Governance Costs***

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

***Grants with Performance Conditions***

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

***Grants Payable without Performance Conditions***

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

***Support Costs***

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

***Changes in Accounting Policies and Previous Accounts***

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

***Fixed Assets***

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

**2. TANGIBLE FIXED ASSETS**

The charity did not hold any fixed assets in this or the previous financial year.

| 3. INCOME |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Unrestricted Funds | Designated Funds | Restricted Funds | **Total 2024** | **Total 2023** |
|  | **Notes** | £ | £ | £ | £ | £ |
|  |  |  |  |  |  |  |
| a) Donations and Legacies |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Gifts and Donations |  | 6,890 | - | - | 6,890 | 7,119 |
| Restricted Donations | 6 | - | - | 8,266 | 8,266 | 3,180 |
|  |  |  |  |  |  |  |
|  |  | 6,890 | - | 8,266 | 15,156 | 10,299 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| b) Other Income |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Trading Income |  | 1,290 | - | - | 1,290 | 29 |
|  |  |  |  |  |  |  |
|  |  | 1,290 | - | - | 1,290 | 29 |

| **4. EXPENDITURE** |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Unrestricted Funds | Designated Funds | Restricted Funds | **Total 2024** | **Total 2023** |
|  | **Notes** | £ | £ | £ | £ | £ |
|  |  |  |  |  |  |  |
| a) Charitable Activities |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Administration and Office |  | 1,618 | - | - | 1,618 | 2,335 |
| Events |  | 456 | - | - | 456 | 1,116 |
| Housing |  | - | - | - | - | (73) |
| People Support |  | 2,610 | - | 5,577 | 8,187 | 3,568 |
| Volunteers and Staff |  | 13,349 | - | - | 13,349 | 177 |
|  |  |  |  |  |  |  |
|  |  | 18,033 | - | 5,577 | 23,610 | 7,123 |
|  |  |  |  |  |  |  |
| The categories for Charitable Activities have changed from the previous year's accounts. The 2023 totals have been incorporated into the 2024 categories. | | | | | | |
|  |  |  |  |  |  |  |
| b) Governance Costs |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Professional fees |  | 72 | - | - | 72 | 72 |
|  |  |  |  |  |  |  |
|  |  | 72 | - | - | 72 | 72 |

| **5. DESIGNATED FUNDS** |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  | **This year** | | | | |
|  | **01-Apr-23** |  |  |  | **31-Mar-24** |
|  | Balance | Income | Expenditure | Transfers | Balance |
|  |  |  |  |  |  |
| Future Community Sponsorship | 10,000 | - | - | - | 10,000 |
|  |  |  |  |  |  |
|  | 10,000 | - | - | - | 10,000 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **6. RESTRICTED FUNDS** |  |  |  |  |  |
|  |  |  |  |  |  |
|  | **This Year** | | | | |
|  | **01-Apr-23** |  |  |  | **31-Mar-24** |
|  | Balance | Income | Expenditure | Transfers | Balance |
|  |  |  |  |  |  |
| Household Goods | 74 | 130 | 164 | - | 40 |
| WSCC ESOL | 1,836 | - | 715 | - | 1,121 |
| Christmas Fund | 36 | 760 | 486 | (310) | - |
| Ukrainian Families | - | 1,226 | 712 | - | 514 |
| Basic English Conversation Classes | - | 6,150 | 3,500 | - | 2,650 |
|  |  |  |  |  |  |
|  | 1,946 | 8,266 | 5,577 | (310) | 4,325 |
|  |  |  |  |  |  |
| When donations were requested for the Christmas Fund, donors were informed that any remaining balance after all Christmas Fund expenditure would be transferred to the General Fund | | | | | |

|  | **Last Year** | | | | |
| --- | --- | --- | --- | --- | --- |
|  | **01-Apr-22** |  |  |  | **31-Mar-23** |
|  | Balance | Income | Expenditure | Transfers | Balance |
|  |  |  |  |  |  |
| Sussex Community Foundation Grant | 287 | - | 287 | - | - |
| Household Goods | 146 | - | 72 | - | 74 |
| ESOL and Education Grant | 2,439 | - | 224 | (379) | 1,836 |
| Ukrainian Families | - | 1,610 | 1,989 | 379 | - |
| Christmas Fund | - | 1,570 | 1,534 | - | 36 |
|  |  |  |  |  |  |
|  | 2,872 | 3,180 | 4,106 | - | 1,946 |

| **7. CASH AT BANK AND IN HAND** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  |  | Unrestricted Fund | Designated Funds | Restricted Fund | **Total 31-Mar-24** | **Total 31-Mar-23** |
|  |  | £ | £ | £ | £ | £ |
| Bank |  | 25,675 | 10,000 | 4,325 | 40,000 | 46,279 |
| Petty Cash |  | 81 |  |  | 81 |  |
|  |  | 25,756 | 10,000 | 4,325 | 40,081 | 46,279 |

| **8. DEBTORS AND PREPAYMENTS** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  |  | Unrestricted Funds | Designated Funds | Restricted Funds | **Total 31-Mar-24** | **Total 31-Mar-23** |
|  |  | £ | £ | £ | £ | £ |
| Prepayments |  | 687 | - | - | 687 | 574 |
| Loans |  | 5,850 | - | - | 5,850 | 6,800 |
| HMRC Gift Aid 2023-2024 |  | 292 | - | 75 | 367 | 588 |
| Unreturned course deposits |  | 20 | - | - | 20 |  |
|  |  | 6,849 | - | 75 | 6,924 | 7,962 |

| **9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  |  | Unrestricted Funds | Designated Funds | Restricted Funds | **Total 31-Mar-24** | **Total 31-Mar-23** |
|  |  | £ | £ | £ | £ | £ |
|  |  | - | - | - | - | - |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  | - | - | - | - | - |

| **10. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES** | | |
| --- | --- | --- |
|  |  |  |
|  | **31-Mar-2024** | **31-Mar-2023** |
|  | £ | £ |
| UK administrative staff costs | 12,000 | 692 |
| Social Security Costs | - | - |
| Employer's Contribution to Pension | 457 | - |
|  |  |  |

The charity employed one member of staff part-time in this accounting period (2023: one member of staff part-time for one month).

During 2023-2024 one trustee (2022-2023: one) was reimbursed a total of £19.55 (2022-2023: £6.85) for expenses incurred.